

**Louisiana State Board of Examiners of Psychologists**  
**LICENSED SPECIALIST IN SCHOOL PSYCHOLOGY ADVISORY COMMITTEE**

**Meeting Minutes Thursday, March 13, 2025**

**Approved: Wednesday, June 4, 2025**

The meeting of the Licensed Specialist in School Psychology Advisory Committee [herein Committee] of the Louisiana State Board of Examiners of Psychologists [Board] was noticed and the agenda was posted Tuesday, March 10, 2025. Committee Members Present: Dr. Katherine Chenier, Ms. Kelley Pursell, Dr. Sarah Fletcher, and Ex Officio Member Jaime Monic.

Guests present: Dr. George Hebert.

Dr. Chenier called the meeting to order on Thursday March 13, 2025, at 1:49 p.m. at **LSU Health Sciences Center, 411 South Prieur Street, ROOM HDC 128, New Orleans, LA 70112.**

Dr. Chenier thanked Dr. Hebert and LSUHSC for hosting the LSSP Committee Meeting.

Committee members welcomed Dr. Sarah Fletcher to the group.

Dr. Chenier moved to approve the agenda. Ms. Pursell seconded the motion, the motion passed by unanimous roll-call vote as follows: Dr. Chenier, yea; Ms. Pursell, yea; Dr. Fletcher, yea

The Committee reviewed the minutes of December 4, 2024. Ms. Pursell moved to approve the minutes with corrections. Dr. Fletcher seconded the motion. The motion passed by unanimous roll-call vote as follows: Dr. Chenier, yea; Ms. Pursell, yea; Dr. Fletcher, yea

**DISCUSSION ITEMS:**

1. **Update on Rule Revisions** – Ms. Monic updated committee members that Chapters 31, 32 & 33 of the La Administrative Code, 46:XIII regarding LSSP Applications and Committee Composition had been filed, was moving through the process and is anticipated to be final on April 20, 2025.
2. **Future Meetings (Date/Time/Location)** – Dr. Hebert offered to continue to request meeting space to host LSSP Committee Meetings at LSUHSC. Committee members discussed future meeting dates and confirmed the following: June 4, 2025 @ 1:30pm, September 3, 2025 @ 1:30pm, and December 3, 2025 @ 1:30pm.
3. **2025 Call for Nominations to fill upcoming vacancy occurring on 6/30/2025** – Committee members discussed the call for nominations flyer to be sent and the fact that the April 20, 2025 rules update would enable LSSP's to nomination for the position as well as licensed school psychologists.
4. **LSSP Continuing Professional Development – Board Approved Form to claim Supervised Experience for CPD.** – Committee members reviewed the Supervised Practice Plan form for applicants for licensed psychologist and discussed revisions to make the form applicable to LSSP's. Ms. Monic agreed to circulate the final draft to members for input prior to docketing the form for Board approval.

## 5. **REGULATIONS:**

- a. **NEW: Telesupervision of Licensed Specialists in School Psychology** - Ms. Pursell moved to table review and discussion of Telesupervision regulations until June 2025. The committee discussed the motion. The motion being put to a vote passed unanimously as follows: Chenier: yea, Pursell: yea, Fletcher: yea
- b. **Chapter 40. Continuing Education Requirements of Licensed Specialist in School Psychology** – Members discussed the direction that the Board would be taking relating to CE requirements for licensed psychologists by reducing the number of hours and limiting the activities to approved sponsored workshops/conferences. The Committee discussed the applicability of the same model for LSSP's. Dr. Chenier moved in favor of amending Chapter 40 relative to Continuing Professional Development requirements for LSSP's, to align with the model for licensed psychologists. The committee discussed the motion. The motion being put to a vote passed unanimously as follows: Chenier: yea, Pursell: yea, Fletcher: yea

Dr. Chenier moved to add an agenda item to June to review requirements to obtain a National Certification in School Psychology vs. requirements to become licensed as a school specialist (LSSP) in Louisiana. Ms. Pursell seconded the motion. The Committee discussed the motion. The motion being put to a vote passed unanimously as follows: Chenier: yea, Pursell: yea, Fletcher: yea

Dr. Chenier moved to enter Executive Session to conduct application reviews and review credentials for LSSP Committee Member. The Committee discussed the motion. The motion being put to a vote passed unanimously as follows: Chenier: yea, Pursell: yea, Fletcher: yea

Dr. Chenier moved to exit Executive Session to consider motions on Executive Session Discussion. The Committee discussed the motion. The motion being put to a vote passed unanimously as follows: Chenier: yea, Pursell: yea, Fletcher: yea

## **EXECUTIVE SESSION:**

### **Applicant Review**

- a. **Vanessa Chahin** – The Committee reviewed the status of the application.
- b. **Patricia Smith** – The Committee reviewed the application of Patricia Smith. Ms. Pursell moved in favor of recommending licensure of Patricia Smith pending passing jurisprudence examination. The Committee discussed the motion. The motion being put to a vote passed unanimously as follows: Chenier: yea, Pursell: yea, Fletcher: yea
- c. **Amber Osborn** – The Committee reviewed the status of the application.
- d. **Kathleen Berry-Hebert** – The Committee reviewed the status of the application.
- e. **Natalia Diaz** – The Committee reviewed the status of the application.
- f. **Kevin LeJeune** – The Committee reviewed the application of Kevin LeJeune. Finding all requirements for licensure had been met, Dr. Fletcher moved in favor of recommending licensure of Kevin LeJeune. The Committee discussed the motion. The motion being put to a vote passed unanimously as follows: Chenier: yea, Pursell: yea, Fletcher: yea

- g. **Nancy Alleman** – The Committee reviewed the application of Nancy Alleman. Finding all requirements for licensure had been met, Dr. Chenier moved in favor of recommending licensure of Nancy Alleman. The Committee discussed the motion. The motion being put to a vote passed unanimously as follows: Chenier: yea, Pursell: yea, Fletcher: yea
- h. **Cheri Quinn** – The Committee reviewed the status of the application.
- i. **Gabrielle Lenoir** – The Committee reviewed the application of Gabrielle Lenoir. Finding all requirements for licensure had been met, Ms. Pursell moved in favor of recommending licensure of Gabrielle Lenoir. The Committee discussed the motion. The motion being put to a vote passed unanimously as follows: Chenier: yea, Pursell: yea, Fletcher: yea
- j. **Amanda DeWitt** – Dr. Chenier recused from this file review. Ms. Pursell and Dr. Fletcher reviewed the status of the application.

All business being completed, the meeting adjourned 5:09 p.m.

---

**NOTICE: LA R.S. 42:14.D. Public comments** – In accordance with LA R.S. 42:14.D., the LSBEP shall allow public comments at any point during a meeting of the LSBEP prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.

**La. R.S. 44:33.1** - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, *et seq.*